

ecomaine 64 Blueberry Road Portland, ME 04102 APPLICATION FOR EMPLOYMENT	Qualified applicants receive equal consideration. ecomaine is An Equal Opportunity Employer and, in accordance with Local, State and Federal laws, does not discriminate based on sex, race, color, national origin, religion, age, sexual orientation, physical or mental disability or arrest record.
PERSONAL IDENTIFICATION:	
Name:	Social Security Number:
Address:	Drivers License #: Class: State:
	Phone #:
Zip Code:	
WORK PREFERENCE:	
Kind of work desired:	Date available:
Expected pay:	
List job benefits, other than pay, you expect or want in order of importance:	
Describe your prior experience in the kind of work you want:	
Describe any formal schooling or training for this work:	
List any licenses, permits or certifications you may have:	
List any special skills you may have (typing, machine operation, etc.):	
Why did you apply to ecomaine for work?	
NOTE: Please indicate "yes" or "no" in every blank when requested on the rest of this page.	
AVAILABILITY FOR WORK:	
Type of work:	Full time Part time Temp., short/long term
Shifts you will work	Day Afternoon Graveyard Rotating
Days available	Weekdays Weekends Holidays
Will you work overtime?	Will you work extra days?
Do you plan to work elsewhere or attend school while working for ecomaine ?	
Do you have continuing military obligations which might affect your work schedule?	
PRESENT EMPLOYMENT:	PRIOR EVENTS:
Are you presently employed?	Have you ever worked for or applied at ecomaine before?
Do you have to give advance notice to your present employer?	Do you authorize us to contact your previous employers for references?
Do you authorize us to contact your present employer for a reference?	Have you ever been convicted of a law violation other than a minor traffic violation? (A criminal record does not automatically bar employment.)
PERSONAL HEALTH:	
Can you perform the essential functions of the job you are applying for?	Do you have any friends or relatives working for ecomaine ? If so, who.
	Are you legally entitled to work in the United States?

EDUCATIONAL RECORD:

Grade and High School	Name of last: Highest year completed (circle): 1 2 3 4 5 6 7 8 9 10 11 12	Location: Average grade: Special courses:	Did you graduate? Date left:
College or University	Name: Years attended: Major:	Location: Degree: Scholarship average:	Date left:
Other (Graduate, Trade, etc.)	Name: Length of course: Subject:	Location: Was course completed? Scholarship average:	When?

EMPLOYMENT AND U.S. MILITARY RECORD (Give a complete account of your full time employment by starting with your present or most recent position):

Employer:	Address:	Phone:
Main Duties:		
From:	To:	Starting pay:
Leaving pay:		Supervisor:
What did you like about the job?		What did you dislike?
Why did you leave (or want to leave)?		
Employer:	Address:	Phone:
Main Duties:		
From:	To:	Starting pay:
Leaving pay:		Supervisor:
What did you like about the job?		What did you dislike?
Why did you leave (or want to leave)?		

Other positions and periods of unemployment (if you need more room, please attach another sheet):

Employer	Main Duties	From	To	Pay	Why did you leave?

PERSONAL INFORMATION (This section needs to be filled out only if you are hired by **ecomaine and is for our personnel records):**

# of dependents:	Marital status:	DOB:	Sex:	Height:	Weight:
Person to notify in emergency:					
Address:			Phone:		
Name of spouse (If any):					
Spouse's employer:			Phone:		
Name of personal physician:					
Address:			Phone:		

NOTE: THIS APPLICATION MUST BE SIGNED AND DATED BELOW TO BE ACCEPTED BY **ecomaine.**

CERTIFICATE OF APPLICANT (Read carefully before signing). All information provided by me is true and correct to the best of my knowledge. I understand omissions or misrepresentations may be cause for rejection or, if employed, may be reason for subsequent dismissal. I hereby authorize any former employer, person, firm or corporation listed hereon, including **ecomaine**, to answer any and all questions and agree to hold all persons harmless for giving any and all truthful information within their knowledge or records. I understand this is a preliminary application and not a contract to employ me. If employed, I agree to comply with all rules of the company as a condition of continued employment. Furthermore, I understand that **ecomaine** may condition an offer of employment, or employment itself, on the results of a medical examination at any time, by a physician selected and paid for by **ecomaine**.

Signature of applicant: _____

Date: _____